**Trustee Expression of Interest Form**

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| **Forename(s):** |  | **Surname:** |  |
| **Address:** |  | **Email:** |  |
| **Telephone:** |  |

**Pen portrait** - Please tell us about yourself:

**You and The Hamlet** – Please tell us about why you would like to join us as a trustee:

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**Relevant skills and experience**  
Please tell us about any skills or experience that you think would be relevant to this role. For example:

* Business
* Capital appeals
* Charities
* Committees
* Communication
* Decision making
* Disability/additional needs
* Education
* Equality and diversity
* Finance
* Fundraising
* Governance
* Healthcare
* HR
* Law
* Local government
* Management
* Marketing
* Project management
* Property/facilities
* Risk management
* Social care
* Training/facilitation
* Other

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You are welcome to include a copy of your CV with this form, though this is not a requirement.

**References** – Please provide two references, who have known you for at least one year:

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| **Reference 1** | |
| Full name: |  |
| Position: |  |
| Telephone: |  |
| Email: |  |
| Relationship to you: |  |
| **Reference 2** | |
| Full name: |  |
| Position: |  |
| Telephone: |  |
| Email: |  |
| Relationship to you: |  |

**Disclosure**There is a legal bar to becoming a trustee for anyone who:

* Is under 18
* Has been convicted of an offence involving deception or dishonesty unless that conviction is spent
* Is an un-discharged bankrupt or the subject of a bankruptcy restriction order or bankruptcy restriction undertaking
* Has made a composition or arrangement with or granted a trust deed for his or her creditors and has not been discharged in respect of it
* Has previously been removed from trusteeship of a charity by the court or Commissioners
* Is under a disqualification order under the Company Directors Disqualification Act 1986 or is the subject of a disqualification undertaking.

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| I confirm that none of the above disqualify me from being a trustee.  \*this declaration will be verified by checks if an appointment is offered |  |

**Data protection**We want you to understand how we will use the data you are providing on this form and how long we will keep it. Please read our [Privacy Statement](https://thehamletcharity.org.uk/privacy) and [Data Retention Policy.](https://thehamletcharity.sharepoint.com/:b:/g/EZQs6d-ePbpMop0yqKqjKdQBjjrYFe3uPYP4xL_IjsJsoA?e=bsNcGN)

|  |  |
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| I have read and understood the Privacy Statement and understand how my data will be used. |  |
| I have read the Retention of Records Procedure and understand how long the information will be kept. |  |

**Additional points to note**

* **Disclosure and Barring Service (DBS) checks:** If we invite you to become a trustee, you’ll need a DBS check before you take on the role. The cost of the check itself is free for volunteers, but you will be required to pay a small administration fee of £13.20 Once completed, the DBS check belongs to you.
* **Safeguarding Statement:** The Hamlet is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment.
* **Equal opportunities**: We are an equal opportunities employer and will not tolerate discrimination in any form.

**Undertaking**

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| I confirm that the information I have given on this application form is, to the best of my knowledge and belief, true in all respects. I understand that, should I have deliberately made a false or misleading statement on this form my future volunteering can be terminated without notice. | **Signed:**  < Type to sign electronically> |
| **Date:** Date |

Please return your completed form to [admin@thehamletcharity.org.uk](mailto:admin@thehamletcharity.org.uk)

**Thank you very much for your interest in supporting The Hamlet.**